**Request for Alteration or Waiver of HIPAA Authorization**

Authorization to use and disclose Private Health Information (PHI) must always be obtained unless a waiver of authorization is approved. In order for the IRB to waive the requirement to obtain authorization, the following criteria, with protocol specific justification, must be met:

Principal Investigator:       IRB Protocol Number:

[ ]  The use/disclosure of protected health information (PHI) involves no more than minimal risk to the privacy of individuals.

Justification:

[ ]  Identifying information will be protected from improper use and disclosure.

Where will identifiers be stored and who will have access:

Describe the plan to destroy the identifiers at the earliest opportunity consistent with the conduct of the research. If there is a health or research justification for retaining the identifiers or, if retention is required by law, please provide this information as well.

[ ]  The research cannot be practicably conducted without the alteration or waiver.

Justification:

[ ]  The research cannot be conducted without access to and use of the PHI.

Justification:

[ ]  Only the minimum necessary PHI will be used or disclosed.

Justification: