**Request for Alteration or Waiver of HIPAA Authorization**

Authorization to use and disclose Private Health Information (PHI) must always be obtained unless a waiver of authorization is approved. In order for the IRB to waive the requirement to obtain authorization, the following criteria, with protocol specific justification, must be met:

Principal Investigator:       IRB Protocol Number:

The use/disclosure of protected health information (PHI) involves no more than minimal risk to the privacy of individuals.

Justification:

Identifying information will be protected from improper use and disclosure.

Where will identifiers be stored and who will have access:

Describe the plan to destroy the identifiers at the earliest opportunity consistent with the conduct of the research. If there is a health or research justification for retaining the identifiers or, if retention is required by law, please provide this information as well.

The research cannot be practicably conducted without the alteration or waiver.

Justification:

The research cannot be conducted without access to and use of the PHI.

Justification:

Only the minimum necessary PHI will be used or disclosed.

Justification: