

Internal Grants Final Report

Please complete the following form and return it to intprogs@nd.edu.

The report should not exceed three (3) pages and should be written for a general audience.

Project Title:

Principal Investigator(s):

Award Amount:

Project Period: (please indicate any extensions)

1. Project description
 - a. Describe the project, indicating project phases and participants.
 - b. Describe any major deviations from your original work plan.
 - c. Briefly describe how the project aligned with the program's three central foci: Excellence, Mission Fit, Major Innovations. (See 2.b.i.1-3 below for expanded definitions)
2. Outcome
 - a. Please give a general description of the results of the project.
 - b. Please list specific outcomes of the project by addressing the following:
 - i. Indicate how the project successfully engaged the three central foci listed below; especially emphasize any notable accomplishments related to these foci.
 1. Excellence: The program of research, scholarship, or creative endeavor must be of the highest quality. Outcomes of the project have brought recognition to the researcher(s) and the University.
 2. Mission Fit: Projects support the University's [Mission](#).
 3. New projects, or major innovations have been initiated.
3. Describe publications, creative works, inventions, contributions to policy, etc. that were a result of the project, and indicate their current status (e.g., drafted, completed, submitted or accepted for publication, published, etc.). Please share (electronically) any items that indicate the success of your project (publications, conference posters, mention in media, etc.) as an appendix to this report.
4. Continuation: If there will be a follow-up project, please describe the project in general terms, indicating your plans for funding applications, conferences, publications, etc.
5. Budget: Please describe any major modifications to your original budget.