

University of Notre Dame Institutional Animal Care and Use Committee (IACUC) Policy	
Title: Vivarium Access	
Effective Date: 7/10/24	Last Revised Date: 7/10/24

I. Purpose

Freimann Life Science Center is a secure biomedical research facility housing multiple species for research across the University of Notre Dame campus. To ensure the safety and wellbeing of the animals and to protect the research interests of investigators, access to the animal facility must be restricted.

II. Definitions

Freimann Life Science Center (FLSC) Vivaria: Includes Galvin Life Science Center and Raclin-Carmichael Hall (excluding Principal Investigator's individual labs).

III. Policy

1. Research Personnel

- a. All research personnel must complete the following in order to receive individual access to the facility:
 - i. Mandatory AALAS Learning Library training
 - ii. An Occupational Health disclosure form
 - iii. Be added through approved amendment to an active IACUC protocol
 - iv. An FLSC orientation tour
- b. Key card access will be activated by FLSC administrator. Access may be restricted at FLSC's discretion.

2. Visitors

- a. FLSC staff must give specific permission for temporary entry by any visitor, including spouses, children, students, and visiting scholars.
- b. A Principal Investigator (PI) with an active IACUC protocol must sponsor any visitor and is responsible for the actions of any person granted access through them. The PI must also:

- i. Ensure that no food or drink is in the facility unless in a designated break room area.
- ii. Ensure that the Personal Protection Equipment (PPE) Policy for Freimann Life Science Center is followed, including all visitors at a minimum wearing:
 - 1. Disposable Lab coats
 - 2. Long pants or skirts to the ankle
 - 3. Shirts with short sleeves or longer, and
 - 4. Closed-toe and heel shoes
- iii. Submit any request for visitor access in writing to the FLSC Administrative Lead at least 48 hours prior to any visit, and include:
 - 1. First and last name
 - 2. Responsible lab/PI name
 - 3. Contact phone number
- iv. Ensure that all visitors have completed an Occupational Health disclosure form.
- v. Prohibit visitors from handling or performing procedures on animals.
- vi. Prohibit visitors from accessing or interfering with animals or research conducted by other users of the facility.
- vii. Ensure that a designated person accompanies the visitor(s) at all times.
- c. Key card access is not provided to any visitor.
- d. A visitor badge must be worn and visible.
- e. No visitor may enter:
 - i. BSL-2 and BSL-3 areas
 - ii. Staff locker room
 - iii. Staff break room
 - iv. Storage areas
 - v. Trash and dumpster area
 - vi. Cage wash areas
 - vii. Immunocompromised animal rooms
 - viii. Breeding rooms

IV. References

- 1. Guide for the Care and Use of Laboratory Animals, 8th ed., National Research Council, 2011, p.151
- 2. Animal Welfare Act and Animal Welfare Regulations, United States Department of Agriculture, 2017.